



# Computerized

## The "Ultimate" in efficiency!

The PARS computerized system consists of the PARS software, installed on your Windows based computer, and the PARS dialer. It is an easy to use, low cost, single line, automated telephone patient appointment reminder system. It can make up to 1000 patients calls every day and can work unattended from 9am until 9pm seven days a week. PARS will provide you with the resources that you need to effectively communicate with your patients in regards to their scheduling needs. It's cost effective, simple, and easy to use.

### **Computerized PARS Benefits:**

- \* Improves accuracy of information because data is taken directly off your scheduling program.
- \* Improves communications with your patients by providing more detailed information about their appointment.
- \* Saves hundreds of hours of valuable staff time every month.
- \* Improves staff morale by reducing work load.

### **How Computerized PARS works**

The PARS software package works in conjunction with the PARS dialer, to provide a powerful, effective, low cost automated patient appointment reminder system. The PARS software imports data that has been exported from your scheduling program, and automatically generates all of the required voice prompts. The CF Card from the PARS dialer, is inserted into your computer's CF Card Reader, and the PARS software transfers your patient's phone numbers and automated voice prompts directly to the CF Card. When completed, you simply remove the CF Card and insert it back into the PARS dialer, and the dialer automatically starts dialing. It's that easy!

You do not have to make any voice recordings for the basic operation of PARS. If you choose to provide your patient with the most information, you can record the patients name and PARS will automatically store it in an internal library so that you will never have to re-record that name again. PARS will prompt you when it needs a recording made. PARS also allows you to choose FIRST name only, which will drastically reduce the number of recordings needed.

PARS supplies the following information to your patients:

- 1- Patient's Name (Optional) Can be FIRST Name Only!
- 2- Doctor's Name (Optional)
- 3- Day of the Week of the appointment
- 4- Month and Date of the appointment
- 5- Time of the appointment
- 6- Facility Location (Optional)

### **Example message with both Doctor and Facility options:**

*"Hello this is the Med Clinic calling to remind you of the following appointment: **John Smith has an appointment with Dr. Brian Hilton, on Tuesday, March 5<sup>th</sup>, at two twenty-five p.m., at the Roseville Clinic.** It is important that you show up for your appointment. Please arrive at least ten minutes before your appointment and register with the receptionist as soon as you arrive. If you will not be able to keep your appointment, please leave a message after the tone, otherwise we look forward to seeing you.[BEEP]"*

### **Example message without Doctor or Facility options:**

*“Hello this is the Med Clinic calling to remind you of the following appointment: **John Smith has an appointment on Tuesday, March 5<sup>th</sup>, at two twenty-five p.m.** It is important that you show up for your appointment. Please arrive at least ten minutes before your appointment and register with the receptionist as soon as you arrive. If you will not be able to keep your appointment, please leave a message after the tone, otherwise we look forward to seeing you. Thank you.[BEEP]”*

### **Example without any recordings made at all:**

*“Hello this is the Med Clinic calling to remind you of the following appointment: **You have an appointment on Tuesday, March 5<sup>th</sup>, at two twenty-five p.m.** It is important that you show up for your appointment. Please arrive at least ten minutes before your appointment and register with the receptionist as soon as you arrive. If you will not be able to keep your appointment, please leave a message after the tone, otherwise we look forward to seeing you. Thank you.[BEEP]”*

The **RED** TEXT is automatically generated by the PARS software. The other text is a pre-recorded outgoing message that you will pre-record.

### ***User Recordable Prompts in your own voice!***

PARS is supplied with the standard voice prompts that the system needs to operate. If you really want to customize the system, PARS provides an easy to use Prompt Editor that easily allows you to record all of the prompts in your own voice. The editor automatically cues you for each prompt, and automatically trims each recording.

### ***Result Information!***

After dialing, PARS provides you with the information that you need. PARS supplies you with a list of patients that were not contacted. You can print out this list if needed. It also provides a list of patients that left messages for you. Messages are played back right on the computer by clicking on the Patient's name. PARS provides the patient's name, appointment month-date-and time, Doctor's Name, and location, right on the screen during playback for easy identification.

### ***What will PARS do for you?***

Exactly what you need : fewer "No Shows", increased revenues, improved patient communications, stronger patient relations, reduced staff work load, improved staff moral, and a system that pays for itself in a few months.

### **System Requirements**

- 1- Must be an IBM PC running Windows 98, ME, XP, or 2000
- 2- Must have 64 MegaBytes of Memory.
- 3- Must have a multi-media sound card and speakers.
- 4- Must have either a standard CF Card Reader. An external CF Card Reader can be easily added via a USB connection.

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