

PARS

Patient Appointment Reminder System



Stand Alone

No Computers to mess with!

The Stand Alone PARS system uses the PARS dialer alone. Patient's phone numbers are manually entered before each dial session. Stand Alone PARS is an easy to use, low cost, single line, telephone patient appointment reminder system. It can make up to 1000 patients calls every day and can work unattended from 9am until 9pm seven days a week. Stand Alone PARS will provide you with the resources that you need to effectively communicate with your patients in regards to their scheduling needs. It's cost effective, simple, and easy to use.

Stand Alone PARS Benefits:

- * No computers to interface to.
- * Portable, can be easily moved from location to location.
- * Simple to use.
- * Improves staff morale by eliminating manual calling.
- * Improves staff morale by reducing work load.
- * All audio recordings are made directly on the PARS dialer.

The Two Call Modes:

Stand Alone PARS has two different modes of making reminder calls. The first mode is called GENERAL and the second is called PERSONALIZED.

General MODE:

With this mode you use a single message that is played to all parties. An example message would be:

"Hello this is Dr. Smith's office. We are calling to remind you of your appointment on Tuesday. If for any reason you feel that you will be late or will not be able to make your appointment, please leave your name and message after the tone. Thank You."

Personalized MODE:

In this mode the system plays two different messages to the patient. It intertwines the two messages to form one longer message. The first message, in two parts, is the **BASIC MESSAGE** that is played to all patients. The second message is a **PERSONALIZED MESSAGE** that is played to one specific patient. The **PERSONALIZED MESSAGE** is recorded when the phone numbers are entered into the system. The following is an example of the outgoing message:

*"Hello, this is Dr. Smith's office. We are calling to remind you of the following appointment. **Fred Thompson at 3 p.m. on Tuesday, January 16th**. If, for any reason, you feel that you will be late or will not be able to make your appointment, please leave your name and message after the tone. Thank You."*

After each phone number is entered, the personalized message is recorded. This process is repeated until all numbers and messages have been entered.

Deciding which Mode to use:

We recommend that you use the PERSONALIZED MODE if you have 200 or less patients per day. This mode provides your patients with the most information and improves patient communications. The following list shows the approximate time it will take a staff member to enter the numbers and to record the personalized message for

each patient. These times are based on an experienced person entering the data. When the system is new you should expect longer times.

NO. OF PATIENTS	ENTRY TIME
50	14 minutes
100	27 Minutes
150	40 Minutes
200	54 Minutes

Times are based on 16 seconds per entry.

In less than an hour of one of your staff's time, you will have the PARS system dialing and contacting all of your patients.

If you have more than 200 patients a day to call , we recommend that use the GENERAL mode of dialing.

Playback

Stand Alone PARS allows you to playback any responses that were left by your patients directly on the PARS dialer. The PARS dialer will display the phone number of the patient during playback.

What will PARS do for you?

Exactly what you need : fewer "No Shows", increased revenues, improved patient communications, stronger patient relations, reduced staff work load, improved staff moral, and a system that pays for itself in a few months.

SKUTCH ELECTRONICS, INC.

209 Kenroy Lane #9

Roseville, California 95678

Voice (916) 786-6186

FAX (916) 783-1909

E-MAIL: orders@skutchelectronics.com WEB: www.skutchelectronics.com

